

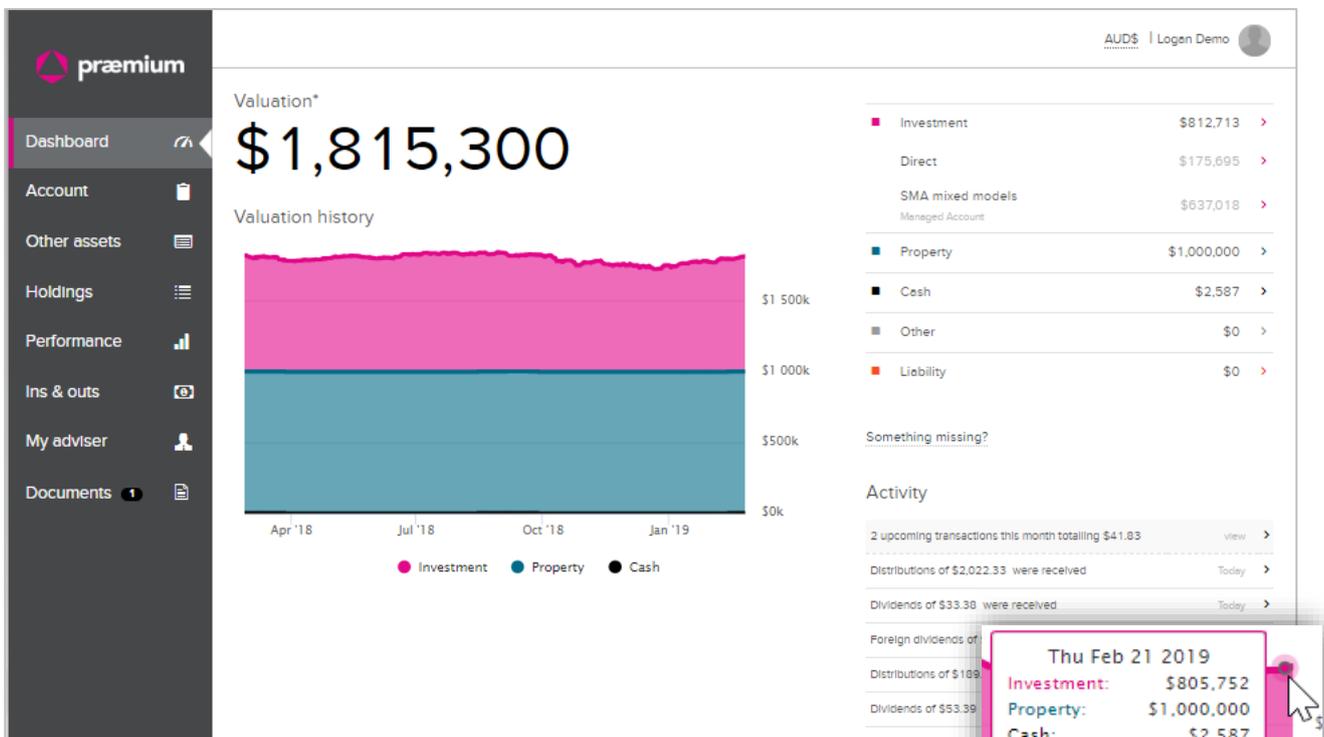
## An introduction to Investor Portal

Investor Portal provides you with an easy-to-use and intuitive way to view your financial information. Investor Portal is a cloud-based web service. This means that you can open it from any device that has an internet connection: desktop, laptop, tablet, phone, or smart TV.

Investor Portal is designed to be mobile friendly, giving you online access to up-to-date information about your investment portfolios: valuations, asset breakdowns, performance charts, and more.

## Viewing your portfolio

The Investor Portal **dashboard** gives you an overview of your investment portfolio.

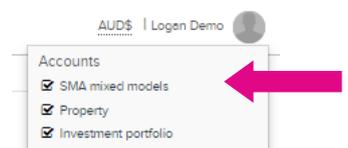


The valuation chart and investment categories are interactive so you can hover to get a snapshot of your investments, as shown at right, or click on a category to drill down into more details for your assets.

The **Dashboard** also shows any recent activity in your accounts such as income or withdrawals.

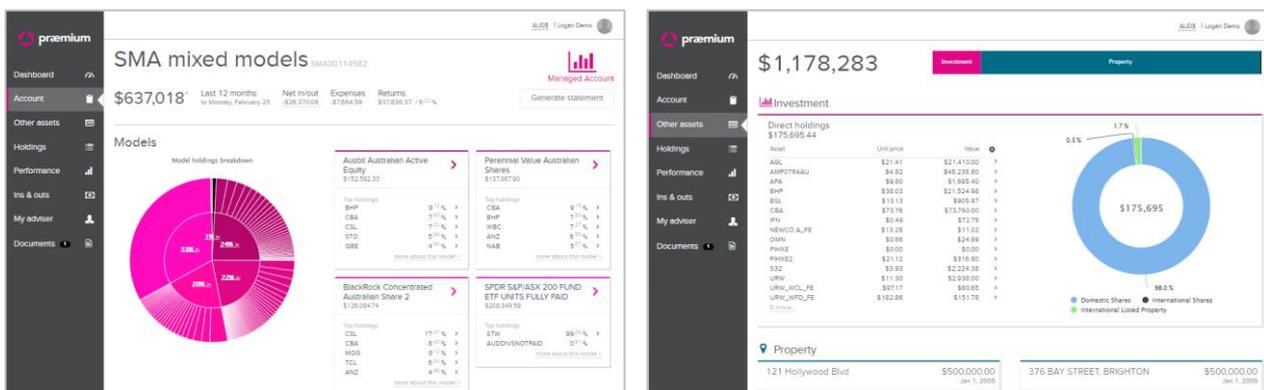
### Account selector

If you have more than one account, by default all accounts are consolidated in your dashboard. You can easily add and remove accounts using the **account selector** available from your user name in the top corner of the window, which allows you to view valuations and performance for single account, asset of portfolio or for a consolidated blend of your investments.



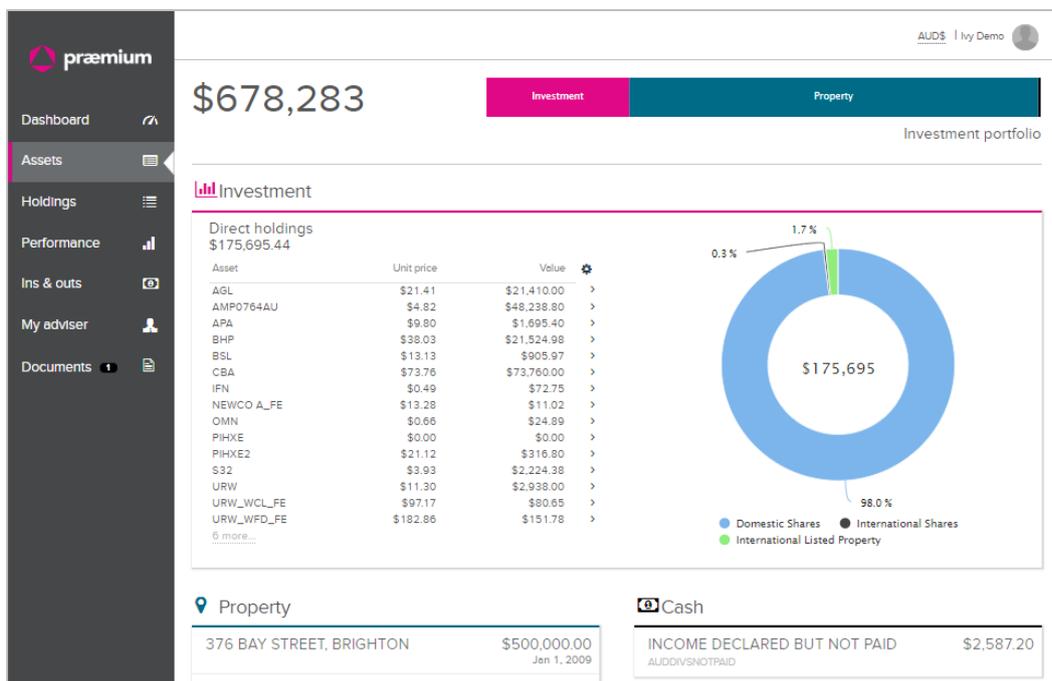
## Accounts and Assets

If you hold one or more managed accounts (SMA), then you can see them in the Accounts screen in Investor Portal. If you also hold non-SMA portfolios, these will display in the Other assets screen. This enables you to build a consolidated picture of all your SMA and non-custody assets.



As you can see in the example above, if your managed accounts use a mix of models, the Accounts screen shows you the breakdown. You can click on the models to drill down into more detail.

If you don't have any managed accounts (SMA), then your Investor Portal just contains an Assets screen, as shown here:



The screen breaks your investments down into their investment class, for example, cash, direct investments (securities), property, and so on. The screen is fully interactive so you can click on a class and view the assets that comprise it.

## Holdings

The **Holdings** screen lists all your investments. There is a handy search field to help find the investment you are looking for.

**praeMium** AUD\$ | Logan Demo

Valuation: **\$1,815,300** Cost: \$1,357,112 Gain/Loss: \$458,188 Gain/Loss%: 33.76% Date: Feb 25, 2019

Asset	Category	Average unit cost	Unit price	Cost	Value	Gain/loss %
-3699 121 Hollywood Blvd	Property			\$500,000	\$500,000	-
A2M THE A2 MILK COMPANY LIMITED FPO	Investment	\$10.55	\$14.05 Yesterday	\$1,814	\$2,417	33.19%
AAC AUSTRALIAN AGRICULTURAL COMPANY LIMITED FPO	Investment	\$1.29	\$0.92 Yesterday	\$335		
AGL AGL ENERGY LIMITED FPO	Investment	\$6.05	\$21.41 Yesterday	\$6,051		
ALL ARISTOCRAT LEISURE LIMITED FPO	Investment	\$7.79	\$25.69 Yesterday	\$3,060		
ALQ ALS LIMITED FPO	Investment	\$7.65	\$8.09 Yesterday	\$1,125		
ALX ATLAS ARTERIA FULLY PAID ORDINARY STAPLED SECURITIES	Investment	\$6.70	\$7.25 Yesterday	\$1,763		
AMC AMCOR LIMITED FPO	Investment	\$10.66	\$15.03 Yesterday	\$5,947		
AMPO764AU AMP MFIP-PERPETUAL INDUSTRIAL SHARE	Investment	\$1.78	\$4.82 5 days ago	\$17,787		
ANZ	Investment	\$26.41	\$28.02	\$20,364		

**Display settings**

**Columns**

- All | None
- Category
- Average unit cost
- Unit price
- Quantity
- Cost
- Value
- Gain/loss
- Gain/loss %

**Group by**

- Asset class
- Category
- None

The Settings icon allows you to customise the screen, including which columns to display and the ability to group your holdings by asset class or investment category.

You can click on a holding to show more detailed information, such as gain/loss and a share price history graph that includes average unit cost.

**WOW** \$28.35  
WOOLWORTHS GROUP LIMITED FPO

Name	Quantity	Avg unit cost	Cost	Current value	Gain/loss	Gain/loss %
Black Trust	800	\$13.56	\$10,847.21	\$22,680.00	\$11,832.79	109.09%

**WOW price history**

Zoom 1m 3m 6m YTD 1y All

From Feb 19, 2018 To Feb 19, 2019

Change the price chart's reporting period.

Type your own From and To dates.

The timeline handles allow you to quickly change the From/To dates.

## Ins and outs

The **Ins and outs** screen shows additions, withdrawals, income and expenses for the selected period and the selected accounts. The yellow line on the graph shows the value of the selected accounts over the period.

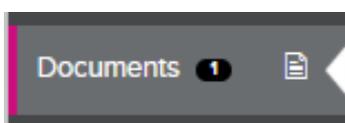


You can click one of the cards beneath the chart to display a chart showing just those transactions. Beneath the card, the transactions for the selected type display. In this example, we have chosen to display only income.

Date	Type	Amount	Asset Name
Feb 28, 2019 (future)	Distributions	\$27.95	SMA mixed models SGP: STOCKLAND FULLY PAID ORDINARY/UNITS STAPLED SECURITIES
Feb 28, 2019 (future)	Distributions	\$13.88	SMA mixed models GPT: GPT GROUP FULLY PAID ORDINARY/UNITS STAPLED SECURITIES
Feb 26, 2019	Distributions	\$1,954.67	SMA mixed models STW: SPDR S&P/ASX 000 FUND ETF UNITS FULLY PAID
Feb 26, 2019	Distributions	\$60.15	SMA mixed models GMG: GOODMAN GROUP FULLY PAID ORDINARY/UNITS STAPLED SECURITIES
Feb 26, 2019	Dividends	\$33.38	SMA mixed models JHG: JANUS HENDERSON GROUP PLC CDIS 0:0
Feb 26, 2019	Distributions	\$7.51	SMA mixed models

## Documents

The Documents screen can contain account statements, reports and communications from your adviser. Keep an eye out for the new document icon which shows you have an unread document.



## Frequently asked questions

The following are some of the questions we have been asked about Investor Portal.

### Where does the data come from?

The information in Investor Portal comes from your investment platform as maintained by your investment administration team. The holdings are the ones they currently maintain and the pricing and performance information is calculated within the system.

### Does Investor Portal include assets other than equities?

Yes. All of the investment assets currently managed for you are included in Investor Portal. These assets will display in the Investor Portal on the **Holdings** screen.

But Investor Portal also allows you to add a simple dollar value for assets not managed within our platform. From the **Dashboard** you can, for example, click **Something missing?** to display fields where you can enter the dollar amount of assets and liabilities owned by you but not administered by us.

Personal <input checked="" type="checkbox"/>	
Investment	\$0
Property	\$0
Cash	\$4,500
Other	\$25,000
Liability	\$0

### How do I access Investor Portal from my mobile phone, iPad or tablet?

All you need is your username, password, and the Investor Portal web address (URL) to log in. You can save the URL as a favourite on any device so you can return to Investor Portal easily and quickly.

### Is there an Investor Portal app?

Not at the moment. We see distinct advantages for an Investor Portal that requires no downloads or installation, and one that allows us to upgrade the software without you having to do anything. We believe this is currently the safest, easiest to use and most accurate solution.

### How up-to-date is the information in Investor Portal?

Investor Portal has 20 minute delayed pricing for ASX listed securities when the market is open.

Other asset prices are updated on Investor Portal at regular intervals throughout the day, including international market close prices and managed fund prices.

### Does Investor Portal work with all internet browsers?

Typically, most people are using recent versions of the most common internet browsers, so viewing Investor Portal will not be a problem.

Known non-compatible browsers are early versions of Internet Explorer (version 8 and below). If you are using an early version of IE, we recommend downloading the latest version of Chrome or Firefox.

### How do I display prices in a currency other than AUD?

If your portfolio contains international investments, then the **AUD\$** link beside your user name allows you to choose between a selection of international currencies.

Average unit cost	Unit price	Cost	Value
 \$0.91	AUD \$0.90 Yesterday	£4,531	£4,482

Unit price in AUD

Reporting in GBP£

Selecting a currency changes the reporting currency in all Investor Portal screens. In the example above, the reporting currency has been changed to GBP.

The date displayed beneath the **Unit price** shows the date of the exchange rate used to calculate the value in GBP.

Exchange rates are based on the latest available rate.

### How long does it take Investor Portal to load?

The time it takes for your data to display in Investor Portal depends on several factors, such as your internet download speed. However, when you first log in to Investor Portal, this initial download of data may take longer than any subsequent occasions that you log in.

Basically, all data is downloaded the first time you log in, whereas for subsequent logins, existing data is refreshed.

### How do I log off or change my password?

You can change your password or log out of Investor Portal by clicking on your profile link in the top right corner of the screen.

